

LOGISTICS SERVICES DIVISION
WEEKLY REPORT
PERIOD ENDING 16 MARCH 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

No items this reporting period.

II. Items/Events of Major Interest:

1. Classified Trash Disposal: The Hammermill and incinerator are both still inoperative. A magnet has been installed in the Hammermill and screens have been ordered on a priority basis and should be delivered on 28 March 1983. On 16 March 1983, technicians are due to arrive at Headquarters Building to repair the incinerator. Currently, all three SOMAT machines are in operation and all chutes are open. (U)

2. Afghan Carpet Contractors: The Building Services Branch continues to experience difficulty with the Afghan Carpet contractors. By agreement with Procurement Division, and with certain restrictions, BSB has been given authority to use 100-S numbers to obtain the services of companies other than Afghan to install carpeting. (U)

3. Headquarters Fitness Room: Arrangements have been made for the reupholstering of benches and boards for the weight lifting equipment in the Headquarters Fitness Room. These pieces were picked up on 16 March 1983, will be upholstered and returned on 17 March 1983. (U)

4. Executive Dining Room: On Saturday and Sunday, 12 and 13 March 1983, GSA workmen enlarged the kitchen area of the Executive Dining Room. Half of the DDA's Projection Room was given to the Executive Dining Room to provide this additional space. The

electric, carpenter, sheetmetal and paint shops deserve a lot of credit for completing this job in one weekend; as a result, there was no disruption to the DDA's office. (U)

5. DDA/ODP: The working drawings are complete to relocate ODP personnel from Room GE64 Headquarters to Room 1112 Ames Building. This will free the last area for SAFE II construction. Dominion Management started construction for electrical work, construction should be completed by the end of March 1983. (U)

6. Chauffeuring Service: The Motor Pool Branch is providing chauffeuring services for the guests of LA Division and NE Division. (U)

7. Tree Removal: The trees on the Headquarters Compound that were downed during the heavy winds last week-end are being removed. (U)

III. Significant Events Anticipated During the Coming Week:

No items this reporting period.

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Chief
Logistics Services Division